

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Facilities Committee Meeting

Wednesday, March 4, 2020

3:30 PM

Central Office Board Room

(1111 N Sales Street, Merrill, Wisconsin)

Minutes

I. Call to Order and Roll Call –

Kevin Blake called the meeting to order at 3:31pm

Present: Nubs Ashbeck, Dale Bergman, Kevin Blake, Darryl Frick, Dr. John Sample and Linda Yingling

Absent: Brian Dasher

Guest: Shawn Schultz

II. Public Comments to the Committee / General Subject Matter Discussion

No public comments

III. Approval of [January 7, 2020 Facilities Committee Minutes](#)

MOTION by Nubs Ashbeck to approve the January 7, 2020 Facilities Committee Minutes, second by Linda Yingling. Motion carried unanimously.

IV. Baseball Scoreboard Donation Update

Dale Bergman provided the committee with an update on purchasing a baseball scoreboard for the HS field, to include that it will be fully funded by boosters/donations, the time-frame needed to get the scoreboard ordered, and the listing of sponsors on the scoreboard. Daktronics will be supplying an updated quote showing that the sponsor names are included.

Dale Bergman is looking for a recommendation to forward to the board for approval, the purchase of the baseball scoreboard contingent that it will be fully funded through the booster club and donations.

MOTION by Nubs Ashbeck to send the purchase of a baseball scoreboard to the full board for approval, pending it is fully funded by the booster club, second by Linda Yingling. Motion carried unanimously.

V. Kids Kingdom Building

John Sample and Dale Bergan provided the committee with overview of the options that have been discussed in other meetings for the use of the now vacant building, to include using the upper level as a training center, moving NAC to the lower level so that the younger students have access to an enclosed play area, using the space to house either the Technology Department or BVA offices, and demolishing the building.

Dale Bergman provided an overview of some of the long-term capital improvements that would need to be considered when determining the building outcome, such as window replacement, furnace replacement, and a new roof that would cost over \$100,000.

The committee discussed the current student count and demographics at NAC along with the factors that determine the maximum number of students the program serves.

VI. Kate Goodrich Roofing Project

A. [B Wing](#)

B. [C Wing and Library](#)

Dale Bergman provided the committee with an overview of the B Wing, C Wing and Library roofing projects and the associated costs. The funding would come out of the regular maintenance budget with one project being completed in FY20 and the other completed in FY21.

The committee discussed the overall roofing status of Kate Goodrich, including a history of roofing projects that have been completed.

Dale Bergman recommends forwarding to the board for approval the completion of the roofing projects as quoted by Kimmons to begin as weather permits and funding is available.

MOTION by Nubs Ashbeck to send the roofing project quotes from Kimmons Roofing to the full board for approval to begin projects as weather and funding permits, second by Linda Yingling. Motion carried unanimously.

VII. Kate Goodrich Steamer

A. [Quote From Streich Equipment](#)

Dale Bergman and Daryll Frick provided the committee with an update on the repairs that have taken place recently.

The committee reviewed and discussed the steamer options quoted by Streich Equipment.

Dale Bergman recommends that the district purchase a replacement electric steamer, not to exceed \$19565 to be paid through a combination of funds from Fund 50 and the General Fund, as approved by Brain Dasher.

MOTION by Nubs Ashbeck to send to the full board for approval the purchase of an electric steamer as long as funds can be obtained and approved, second by Linda Yingling. Motion carried unanimously.

VIII. MHS Fire Alarm Panel Updates

Dale Bergman informed the committee of the situation that prompted the need to look into updating the MHS fire alarm panels.

The committee discussed the repairs that have recently taken place on the panels along with new codes for fire alarm systems to have annunciators.

Dale Bergman provided the committee with two options to become compliant with the new codes. The district can complete the project in stages or all at once. The total project would cost approximately \$250,000.

Dale Bergman is currently in the process of obtaining quotes.

IX. Standing Agenda Item - Safety Sub-Committee Minutes

A. [March 2, 2020 Safety Committee Minutes](#)

Dale Bergman provided an overview of the March 2, 2020 Safety Committee meeting.

X. Standing Agenda Item for Master Facilities (District) Planning

A. Update on Progress of Meetings

John Sample provided the committee with the current status and the progress on the Master Facilities Plan, to include focusing on the life and longevity of district properties, determining the reconfiguration of the district, and keeping all committees engaged and informed. The next step is to meet with all committees to have a workshop to only discuss and view the 4 or 5 options, no decisions will be made and no closed sessions will take place. This workshop will take place on April 8th, 2020 after the CTP meeting. The CTP will include the progress monitoring student achievement data for each building.

XI. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

Please see the attached [main index](#) for Committee review of policies. At this time on the agenda, the Committee will review the following policies:

- A. 7450 - Property Inventory
Dale Bergman stated that no revisions are being recommended, policy 7450 can be marked as reviewed.
- B. [7510](#) - Use of District Facilities / Auditoriums
Dale Bergman provided the committee with the recommended revisions to policy 7510.

The committee reviewed the recommended revisions to the policy. Dale Bergman will make the updates and the updated policy will be sent to board for a second reading.

MOTION by Linda Yingling to send Policy 7510 with revisions to the full board for a second reading, second by Nubs Ashbeck. Motion carried unanimously.

- C. 9160 - Public Attendance at School Events
Dale Bergman stated that no revisions are being recommended, policy 9160 can be marked as reviewed.

XII. Policy Review for Next Meeting

The Committee is caught up on policy review at this time. Policies will be added as applicable for revisions.

XIII. Refinish Gym Floor at Kate Goodrich

- A. [Quote from Basemans](#)

Dale Bergman provided the committee with an overview of the repair work that has taken place to date on the gym floor at Kate Goodrich. It has been 12 years since the last time it was refinished.

The committee reviewed the quote from Basemans.

Dale Bergman recommends forwarding to the board to approve the refinishing of the gym floor at Kate Goodrich as quoted by Basemans, this summer as a summer project to come out of the maintenance budget.

MOTION to take it to the full board for approval - Nubs, 2nd Linda. Motion carries.

XIV. Items for Next Meeting and Next Meeting Date

- A. Washington Parent Pick-up Lane
- B. Playgrounds
- C. Summer Projects
- D. May 6, 2020
- E. HS Parking - add a pathway from the Auditorium to the parking lot
- F. Asphalt repairs

XV. Adjournment

MOTION by Linda Yingling to adjourn, second by Nubs Ashbeck. Motion carried unanimously. Meeting adjourned at 4:40pm