

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Facilities Committee Meeting Wednesday – November 6, 2019 3:30 PM Central Office Board Room (1111 N Sales Street, Merrill, Wisconsin)

Minutes

I. Call to Order and Roll Call – Nubs Ashbeck, Dale Bergman, Kevin Blake, Brian Dasher, Darryl Frick, Dr. John Sample and Linda Yingling

Kevin Blake called the meeting to order at 3:30pm

Present: Nubs Ashbeck, Dale Bergman, Kevin Blake, Brian Dasher, Darryl Frick, Dr. John Sample and Linda Yingling

Guest - John Miller

II. Approval of [October 2, 2019 Facilities Committee Minutes](#)

Motion by Nubs Ashbeck to approve the October 2, 2019 Facilities Committee Minutes, motion seconded by Linda Yingling. Motion carried unanimously.

III. Marketing and Making Jay Stadium Available to the Community

Dale Bergman provided the committee with an update. Use of the Jay Stadium is not advertised but John Miller does mention it to other sports teams who do utilize it and the community is aware of its use for a small fee. Fees are located on the MAPS' website.

~~IV. Process for Hiring of Coaches and How Coaches Salaries are Determined~~

This item was struck from the agenda.

V. Central Office Emergency Power

Dale Bergman provided the committee with a recap of his search for RFP's for generators - has only received one so far, which came in at \$16,985. He is still waiting for other quotes. In the meantime he would like to recommend to the Board that the purchase of the generators not exceed the \$17,000 mark. This project would be done in the Spring.

Motion by Nubs Ashbeck to send to the Board that the purchase of the generators not exceed the \$17,000 mark. Motion seconded by Linda Yingling. Motion carried unanimously.

VI. Natural Gas Request for Proposals (RFPs)

Dale Bergman informed the Committee of the results of the RFP's sent out to lock down prices for the next year. Has proposal to renew contract with Constellation as price is .13 per decatherm lower.

VII. HVAC Service Contract

Dale Bergman reviewed the RFP that was sent out to 4 contractors to provide 2 year contract and a list of rates. Brian Dasher asked that the School District be added as an additional insured. Dale Bergman sent them out November 4, 2019 with a deadline of November 15, 2019, so they could be in the Board packet. Recommendation made to send to full board for approval upon receipt of the bids.

VIII. Safety Grant - Door monitoring Project

A. Recommendation to submit to the full Board for approval.

Dale Bergman received bids from PerMar and Complete Control when submitting for the safety grant. CCI was lower on the bid. A PO of approximately \$115,821.41 should bring to the Board.

Motion by Nubs Ashbeck to bring to the Board a PO of \$115,821.41 for the Door Monitoring Project. Motion seconded by Linda Yingling. Motion carried unanimously.

The committee discussed a secure entry at the Central Office and Dale Bergman said he received bids with a buzz in, doors and camera, which came in at approximately \$13,000. The safety grant is only for buildings with students.

IX. Safety Resolution Provided by Bus Drivers

Dale Bergman discussed that Ron Behm dropped off a resolution submitted to Dr. Sample. Discussion is that the drivers should talk with the bus companies and Dale Bergman will instruct Tena Peterson and Dave Wendorf to talk to their drivers. Possibly change contracts for next year. Notes are in the Safety Committee notes.

X. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

A. Policy 9211.01 Concession Stands

Dale Bergman discussed that other groups using the appliances. Some items in the policy are not applicable anymore. Dale Bergman will work with John Miller to revise this policy and bring back to the committee with proposed updates. Discussion was held in possibly having one Athletic Booster Club not committed to one sport and they would facilitate pay/purchases/proceeds.

B. Policy 5513 - Care of District Property

Dale Bergman would like to add wording into include the care of technology devices. Dale Bergman will add in and bring back to the committee for approval.

C. Policy 7410 Maintenance

Dale Bergman had no recommendations for this. It will be noted on the main index that this Policy was reviewed by the Committee on November 6, 2019.

XI. Standing Agenda Item - Safety Sub-Committee Minutes

A. November 4, 2019 Safety Sub-Committee Minutes

No discussion was held.

XII. Standing Agenda Item for Master Facilities Planning

A. Update on Progress of Meetings

Dale Bergman and Dr. John Sample will develop a timeline and bring to the Board at a December date.

XIII. Items for Next Meeting and Next Meeting Date

A. December 4, 2019

Standing agenda items and will add a 3rd policy for review plus 3 for the following month.

XIV. Adjournment

Kevin Blake asked for a motion to adjourn. Motion by Nubs Ashbeck, seconded by Linda Yingling to adjourn at 4:25pm.