

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Facilities Committee Meeting Wednesday – September 4, 2019

3:30 PM

Central Office Board Room
(1111 N Sales Street, Merrill, Wisconsin)

Minutes

- I. Call to Order and Roll Call –
Kevin Blake called the meeting to order at 3:33pm.

Present: Nubs Ashbeck, Dale Bergman, Kevin Blake, Brian Dasher, Darryl Frick,
Dr. John Sample and Linda Yingling

- II. [Approval of June 5, 2019 Facilities Committee Minutes](#)

MOTION by Nubs Ashbeck to approve the minutes from the June 5, 2019 Facilities Committee meeting, second by Linda Yingling. Motion carried unanimously.

- III. Update on Summer Construction Projects

Dale Bergman provided the committee with an update on the projects that took place over the summer to include the following:

- Large Roofing project at HS: The committee discussed the replacement $\frac{1}{3}$ of the entire roof, repair of nuisance leaks, overall status and age of the remainder of the roof, project wrap-up, roofing warranties and what would be covered, winter maintenance and snow loads.
- Pool HVAC system renovation, starting block and lane line replacement, and scheduling new LED lighting upgrade.
- Third floor PRMS asbestos abatement and floor refinishing.

Dale Bergman provided the committee with an overview of the 2019-2020 projects by priority list, including the final cost compared to budget cost.

- IV. Marketing and Making Jay Stadium Available to the Community

This is on the agenda at a Board member's request.

The committee discussed the possible types of events that take place at the buildings and how that might be related to a marketing strategy.

MOTION by Kevin Blake to table this item until next month to gather more information, second by Nubs Ashbeck. Motion carried unanimously.

V. Standing Agenda Item for Review of Safety Policies and Policy Review by Facilities Committee

Please see the attached [main index](#) for Committee review of policies. At this time on the agenda, the Committee will review the following policies:

A. Policy 8660 Transportation by Private Vehicle

Dale Bergman provided the committee with an overview for the need to review circumstances that the district might want to allow transportation by private vehicles.

Brian Dasher recommends that the board does not authorize the transportation of students in private vehicles unless all other methods of transportation have been exhausted and it's an extenuating circumstance.

This policy applies to district employees while transporting students in their own private vehicle.

Language will be revised and reviewed at the next meeting after communication with PRSYL to ensure that their needs are also being met.

NEOLA's [Revised Policy 8660 Transportation by Private Vehicle](#)

VI. Standing Agenda Item - Safety Sub-Committee Minutes

Sept 3, 2019 Safety Committee Minutes

The committee briefly reviewed the draft minutes.

VII. Standing Agenda Item for Master Facilities Planning

A. Update on Progress of Meetings.

The committee reviewed and discussed the most recent meeting results between Kevin Blake, Dr. John Sample and Nexus. The progress to date will be presented at the October board meeting.

The committee discussed potential outcomes and expectations for the completed Nexus Plan.

VIII. Central Office Emergency Power

Dale Bergman explained to the committee the ramifications of a power outage and how it impacts the district. He is currently accepting bids for a small emergency generator to

supply Maintenance and Central Office in order to keep running while experiencing an extended power outage. The IT department is looking at adding an additional panel at the HS/PRMS to keep the UPS running as part of our disaster recovery plan.

IX. Natural Gas Request for Proposals (RFP)

Dale Bergman provided the committee with an update of the costing for natural gas along with the differences between the available fuel vendors. He will have additional information for the next committee meeting.

X. Kate Goodrich Phone / Paging System

Dale Bergman provided the committee with a history of the phone/paging systems throughout the buildings. Keshia Mashak worked with 2 vendors to provide pricing last year. Kate's system is currently not functioning properly. Dale Bergman meet with Systems Technologies whose original quote was \$25K.

MOTION by Nubs Ashbeck to recommend to the board to work with Systems Technologies to provide a phone and paging system to not exceed more than \$28K for Kate Goodrich, second by Linda Yingling. Motion carried unanimously.

XI. Items for Next Meeting and Next Meeting Date

Next meeting Wednesday, October 2nd, 2019 at 3:30pm.

Marketing and Making Jay Stadium Available to the Community

Policy 8660 Transportation by Private Vehicle

Natural Gas Request for Proposals (RFP)

Request by Linda Yingling - Solar panel information including upfront cost and overall cost savings

Process for the selling of district vehicles

Animal safety policy

New radio functionality

XII. Adjournment

MOTION by Nubs Ashbeck to adjourn, second by Linda Yingling. Motion carried unanimously. Meeting adjourned at 4:33pm