

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Curriculum/Technology/Pupil Services Committee Meeting

Wednesday – June 12, 2019

4:30 PM

BOARD ROOM

MAPS Central Administration Building

(1111 N. Sales Street, Merrill, Wisconsin)

MINUTES

- I. Call to Order and Roll Call – Karen Baker, Richard Lind, Keshia Mashak, Paul Proulx, Dr. John Sample, Christi Stellingworth, Maria Volpe and Linda Yingling

Meeting called to order by Maria Volpe at 4:34 pm.

Present: Karen Baker, Keshia Mashak, Paul Proulx, Dr. John Sample, Maria Volpe and Linda Yingling

Absent: Richard Lind.

Christi Stellingworth arrived at 4:45 pm.

Others in Attendance: Kevin Blake, Jon Smith, Michael Lind, Glenda Oginski

- II. Select Chair

Motion to approve and seconded by Paul Proulx to nominate Maria Volpe as Chair.
Motion carried.

- III. Approval of the [May 8, 2019 Committee Meeting Minutes](#)

Motion to approve by Paul Proulx, seconded by Linda Yingling. Motion carried.

- III. Standing Agenda Item for Policy Review by CTP Committee

Please see the attached [main index](#) for Committee review of policies.

Review of index. Purple applies to this CTP Committee. Discussion of vaping, Tobacco, and drugs.

Recommendation from committee to presently review of all policies and then review bi-annually based upon time of year that is most relevant.

Approximately 80 policies to review at upcoming meetings.

IV. Look at Revising the 2019-2020 School Calendar and Adding on Days for Potential Make-up Days

This is on the agenda at a board member's request. Please see the current [2019-2020 Calendar](#); [current minutes per day worksheet](#); [worksheet adding 10 minutes per day](#); and, [worksheet adding 20 minutes per day](#).

Calendar process will move into the 2019-20 school year. Review of the links above. Work on increasing minutes to better correspond to neighboring school district calendars.

Currently there are 3 inclement days/2 hours built in for the upcoming school year. Ideal to build in 5 days to include possibility of utilizing April MSI day as a student make-up day. Will survey parents and students for input on amount of length to be added to either am/pm day.

Deer season absenteeism in high school was approximately 62 percent with middle school approximate low 70s. Include deer hunting week on surveys. How does hunting season absenteeism impact truancy guidelines.

Comment of outlying students - longer bus rides may impact students.

Survey results to CTP in October with recommendation to Board in October (if possible), recommendation to calendar committee and return to CTP committee, and Board in December (if possible).

V. Curriculum

A. Title Monitoring Report

Please see the attached [topic summary sheet](#) from Glenda Oginski.

All requirements were notes as acceptable. All recommendations have been updated to include ongoing of ELL.

B. [Reading Recovery Consortium Contracts](#)

Remain in the consortium for the 2019-20 school year with tracking of Reading Recovery students throughout the school year to make recommendations for the 2019-20 school year.

C. [District Scorecard Data](#)

Summary of 2018-29 district scorecard. This is the 5th year in partnership with Studer Leadership.

Board input desired on what measures to implement academic pillar.

Feedback is shared with staff/departments with high/low areas identified, plan to increase improvement, and continual monitoring.

D. [Achievement Gap Reduction \(AGR\) Report](#)

See Topic Summary sheet above. Instructional Coaches are coordinated through AGR which was previously SAGE (limit class size).

E. [Parent Satisfaction Survey Results Report](#)

Results from Studer Parent Satisfaction Survey Results are above.
Include comments for Board review.

F. [Employee Engagement Survey Results Report](#)

Results from Employee Engagement Survey Results are above.
Include comments for Board review.

G. [District Services Survey Report](#)

Results from District Services Survey Results are above.
Include comments for Board review.

VI. Pupil Services

A. Head Start to Kindergarten Transition Process including Kindergarten Visit Day.

This was on the agenda at a board members request. Please see the attached [topic summary sheet](#).

See Topic Summary above.

VII. Technology

A. Wifi on Buses Update - Kajeet and Lamers

Testing out two hotspots for coverage. Coverage isn't super great, but still in the trial process. Students can connect via personal device as well. Parents are involved in this testing process. Trying to ensure that only school devices are able to connect. Contacted Lamers for information on how there is no data cap on their buses. They have so many cellphones between the company that they are able to maximize and share data between plans to not max out. There are usually hotspots that aren't filtered. MAPS has limited amount of cell phones compared to Lamers use.

B. [Disaster Recovery - Simplivity and Server Quote Approvals](#)

See Topic Summary above. Request Board input for how often data should be backed up, etc. Generators need to be adequate to provide back up. HVAC is also a concern. Other districts plans were reviewed as well. Priorities need to be established in relation to the type of disaster. Solution designed to meet the objectives.

The Disaster Recovery Plan covers technology and move to District level and determine expectations of Board for Up-Plan (how fast to get up and running). NTC is offering off-site storage for school districts. Began process on a tiered level. Core closets at high school and middle school. Update services at lower-level sites. Review as process evolves. MAPS has reached out and

will continue to engage with NTC. Next implementation is to move to the Cloud for backup. Upcoming plan to include Building/Grounds, etc. Updates will be given. Committee would like to see timelines for recovery.

VIII. Potential Items for Future Meetings

Disaster-wide recovery plan. How do all departments tie together. (NTC has developed a plan which may be of assistance). Crisis Plan. (Information is discussed/processed through the Safety Committee).

IX. Adjournment

Meeting adjourned at 6:53pm.