

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Finance/Human Resources Committee Meeting

Wednesday - May 1, 2019

4:30 PM

BOARD ROOM

MAPS Central Administration Building

(1111 N. Sales Street, Merrill, Wisconsin)

Minutes

I. **Call to Order and Roll Call –**

Jon Smith called the meeting to order at 4:40pm

Present: Kevin Blake, Brian Dasher, Cindy Heinz, Dr. John Sample, Jon Smith, and Brett Woller

Guests: John Hagemeister, Nubs Ashbeck

II. **Approval of [April 3, 2019 Finance/Human Resources Committee Minutes](#)**

MOTION by Brett Woller to approve the April 3, 2019 Finance/Human Resources Committee Minutes, second by Kevin Blake. Motion carried unanimously.

III. **FY20 Budget Development Update**

A. **Health Insurance Renewal Strategy Update**

Cindy Heinz provided the committee with the updated status of the Health Insurance renewal. The committee discussed the options available to reduce the cost of insurance, to include adding an emergency room copay and adjusting the drug card.

The committee discussed the benefits of moving to WEA including a volunteer wellness program with awards issued by WEA, having Statewide coverage, and a second year rate cap.

MOTION by Kevin Blake to forward the conversion of WEA trust for health insurance for the 2019/2020 school year to the full board for approval, second by Brett Woller. Motion carried unanimously.

B. **Other FY20 Budget Items**

No discussion took place.

IV. Review of Proposed FY19 Budget Revisions

Tabled until next meeting.

V. Review of the [Smarter School Spending Framework](#)

A. [MAPS Budget Process Redesign Project Proposal](#)

Brian Dasher presented the committee with the budget process redesign project proposal that aligns with the recommendations from the GFOA.

The committee discussed the processes that can be used to evaluate results along with conducting program reviews.

B. [Budget Development Manual - Draft](#)

Brain Dasher gave the committee a brief overview of the Draft Budget Development Manual. The committee discussed the future of the manual and its impact.

VI. Historical Comparison on Expenditures Spent on Academic vs. Support

Tabled until next meeting

VII. Network Systems Administrator Compensation Schedule

Brian Dasher provided the committee with the history behind the development of the the compensation schedule, along with the research that was used.

Brain Dasher presented the schedule to the committee along with the recommended placement for the current Network Systems Administrator.

MOTION by Kevin Blake to adopt the Network Systems Administrator Compensation Schedule and to place Mr. Lind on step B for the 19/20 school year and on step D for the 20/21 school year, second by Brett Woller. Motion carried unanimously.

VIII. BVA Staffing Adjustments for 2019-2020

Item discussed out of order, moved up to discuss after item IV.

John Hagemester provided the committee with the history of the need for the requested staffing adjustments.

The committee discussed adding a Secondary program coordinator, defining the scope and pay schedule for the Assistant Director, formerly the Elementary program coordinator, changing the title of the BVA Administrator to BVA Executive Director, and adding an extended hours contract of 30 hours to BVA teachers/advisors.

Brain Dasher provided the committee with an overview of the BVA funding structure and explained how these changes would not have a budgetary impact.

MOTION by Brett Woller to approve the BVA staffing adjustments for 2019/2020 school year as presented to the full board for approval, second by Kevin Blake. Motion carried unanimously.

IX. Contract Days for Activities Director

Tabled until next meeting

X. Standing Agenda Item For Policy Review by Finance/HR Committee

A. Budget Policies Recommended by GFOA

Tabled until next meeting

B. Policies 6210-6235

Tabled until next meeting

C. [Policy 6320 Purchasing and Bidding](#)

No discussion needed on this item.

The committee discussed reviewing the agenda bylaw.

XI. Items for Next Meeting

Budget Development Manual

Historical Comparison on Expenditures Spent on Academic vs. Support

Contract Days for Activities Director

Budget Policies Recommended by GFOA

Review Policies 6210-6235

Budget revisions to adopt

XII. Adjournment

MOTION by Brett Woller to adjourn, second by Kevin Blake. Motion carried unanimously. Meeting adjourned at 6:22 pm