

Merrill Area Public Schools

MAPS Mission Statement: Merrill Area Public Schools, in partnership with the Merrill Community and our families, will empower students to be lifelong learners, responsible citizens, and productive community members.

Curriculum/Technology/Pupil Services Committee Meeting

Wednesday – April 10, 2019

4:30 PM

BOARD ROOM

MAPS Central Administration Building

(1111 N. Sales Street, Merrill, Wisconsin)

MINUTES

- I. Call to Order and Roll Call – Karen Baker, Richard Lind, Keshia Mashak, Paul Proulx, Dr. John Sample, Maria Volpe and Linda Yingling

Meeting called to order by Paul Proulx at 4:31 pm.

Present: Karen Baker, Keshia Mashak, Paul Proulx, Maria Volpe and Linda Yingling

Others in Attendance: Kevin Blake

Absent: John Sample, Richard Lind

- II. Approval of the [February 19, 2019 Committee Meeting Minutes](#)

Motion to approve by Paul, seconded by Linda. Motion carried.

- III. Curriculum

- IV. Pupil Services

- A. Lincoln County Nurses' Report

It was at a Board member's request to discuss how we handle students being ill at school, what the determination is to send them home, with an outbreak of influenza, how do we handle that with school closures, what are the threshold numbers? Please see the attached [topic summary sheet](#) from Karen Baker. Informational only.

The threshold for closing school is when there aren't enough teachers to teach and students to learn. If school were to close, consideration would be given to adding on the school closure to an existing school vacation. Closing impacts scheduled extra curricular activities as these activities would also need to be cancelled. Last closing was in 2009 during H1N1 flu outbreak.

Karen provided the School Health Services 2018-19 Bi-Annual report. Sara Frisch is the Head Lincoln County nurse in the District. This is also a yearly report. Last year, medication errors were higher than desired. Identified errors occur when a student doesn't take their medication or when the medication is provided, but not documented. This number has been approved with continual training. The medication is either over the counter or prescription. Each nurse has a set amount of time at each building and teachers are encouraged and trained to handle minor incidents. Flu shots were also offered for students this year through the county. The flu shot permission slip will be part of upcoming 2019-20 online registration to obtain consent. The shots are provided at the buildings. Karen is going to check if flu shots were offered at PRSYL. The data compared to previous years is showing improvements. The nurses are on top of things. Field trip communication with nursing staff has also improved this year. This is the mid-year report, but there will also be an end of year report.

V. Technology

A. [iPad Deployment](#) / BOE Deployment

Prepped 2,700 devices over spring break followed by family letter to provide information on deployment. The process started this week with staff first and then students. iCloud backup is being done to retain any information. More durable case which should decrease damage. The features are the same as previous technology. Goal is to complete deployment by May 1, 2019 and should be finished earlier. Board deployment will be at a designated session to switch devices and/or contact technology for a convenient time.

B. [iPad Summer Digital Learning Challenge](#)

A letter was sent to each family to cover summer iPad usage so that parents didn't wonder why there was an iPad deployment with limited amount of school time before summer. iPads will be sent home for the summer. Best practice was determined based on area district's data, summer school, etc. An established plan was developed as a digital challenge for students to enable summer usage. (See letter above for digital learning challenge). Bingo and applicable sites will be provided while also blocking apps to increase appropriate usage with purpose. Families may opt out if a family does not wish their student to keep their device over the summer. Seniors will be the only group billed for damages or lack of charging/cords. Plan is to think smarter and not harder and decrease burden on families. Students will turn in old equipment to get new (charger). The letter also indicates that the present insurance coverage will extend through the summer months. Online registration process will have required forms for the upcoming school 2019-20 year.

VI. Potential Items for Future Meetings

School bullying and steps that are taken at each level.
PTO meeting process at each building overview.
Head Start to kindergarten transition process. Kindergarten Visit Day process.

VII. Adjournment

Meeting adjourned at 5:10 p.m.

IT IS ANTICIPATED THAT A QUORUM OF SCHOOL BOARD MEMBERS MAY BE PRESENT AT THIS COMMITTEE MEETING. HOWEVER, NO BOARD MEETING WILL BE CONVENED AND NO BOARD ACTION WILL BE TAKEN.