

**Merrill Area Public Schools  
Regular Board of Education Meeting  
October 19, 2016 – Minutes**

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The meeting was called to order by President Jen Seliger at 5:30 PM in the Central Office Board Room.

Board members present: Nubs Ashbeck, Kevin Blake, Eric Geiss, Paul Proulx, Jeremy Ratliff, John Smith, Maria Volpe, Linda Yingling and Jen Seliger. Board members absent: None. Others Present: Dr. John Sample, Superintendent; Brian Dasher, Director of Finance; Cindy Heinz, Director of Human Resources; Gerald Beyer, Director of Curriculum & Instruction; Karen Baker, Director of Special Education & Pupil Services; Keshia Mashak, Director of Technology Integration; Shannon Murray, High School Principal; Ryan Martinovici, Middle School Principal; Mark Seaman, Middle School Associate Principal; John Hagemeister, BVA Administrator; Eric Becker, Elementary Principal; Dawn Nonn, Elementary Teaching Principal; Student Board Representatives Trevor Stadler and Rachel Rell; approximately 13 members of the staff and public; and, Tammy Woller, Recorder.

President Seliger led the Pledge of Allegiance.

During public comments, Denise Ziech brought in 1<sup>st</sup> graders to pass out invitations to the Board Members for the Veteran's Day Program at Kate Goodrich.

Lynn Kurth, Nathan Grams and Nancy Hrebik were recognized for sharing their Science Student Learning Objective (SLO) to a staff member at CESA 8, who then shared it with DPI. DPI then decided to use their SLO on the DPI website as an example of a quality SLO.

Trevor Stadler and Rachel Rell, Student Board of Education Representatives, updated the Board on activities at the Merrill High School, including: the fall play is November 10-12; tomorrow is the volleyball's second game of regionals, at home, the theme is USA; November 14 is parent-teacher conferences; Friday is the choir concert at 7:00 p.m.; there are sectionals for cross country this weekend; the football regionals are at Rice Lake this weekend; Rachel Rell had the most victories for the tennis team. The student reps decided to present something new this month. They invited new teacher, Mr. Olson, in for a "get to know you" interview in front of the Board. Stadler and Rell also did a presentation on their iPad Pros and Google Classroom.

There were administrative reports shared with the Board including: information and progress with Educator Effectiveness and PLCs; PRSYL monthly data, Third Friday enrollment; human resources report; review on lunch periods at the middle school; review of clubs and organizations that are supported by the school district; summer school report, quarterly out-of-state travel report, quarterly summary of purchases between \$5,000-\$9,999; monthly budget update; review of county truancy plan; food service update; technology; and, the superintendent's report, which included monthly activities, Studer Leadership, Community Conversation Event and Administrator Evaluations.

There was a committee update shared with the Board from the Finance-Human Resources Committee.

There was a Head Start Training for the Board of Education.

MOTION by Blake, second by Ratliff to approve SGS Environmental for the plowing of snow as per the contract for the 2016-2017 school year and use Peterson Sand and Gravel for any pick

up plowing and removal and hauling of snow during the winter season 2016-2017. Motion carried unanimously.

MOTION by Yingling, second by Ratliff to approve the addition of a full-time assistant to be split 50/50 between the Finance and HR offices. Motion carried unanimously.

MOTION by Ashbeck, second by Geiss approve adding an additional payroll to the 2016-2017 teacher payroll schedule, recalculating teachers' bi-weekly payroll amounts beginning November 4, 2016 and moving to a semi-monthly payroll schedule for all staff beginning August 30, 2017. Motion carried unanimously.

Smith left the meeting 6:57-6:59 p.m.

The Board discussed the outcomes identified from the community conversation; as well as, the progress that is being made towards these outcomes.

MOTION by Geiss, second by Blake to approve the creation of a new 0.5 FTE BVA middle level science teacher position and 0.25 FTE BVA secondary English teacher. Motion carried unanimously.

President Seliger asked if anyone wanted to pull anything from the consent agenda, hearing none, she called for a motion.

MOTION by Ratliff, second by Volpe to approve consent agenda items a through d, which included: receipt of the minutes of the September 19, 2016 Annual Meeting and Budget Hearing; minutes of the September 21, 2016 meeting; claims, vouchers and receipts totaling \$10,867,052.20; the personnel report, which includes the hirings of Rhonda Ladewig, Lunchroom Aide, effective October 4, 2016; Faith Martinson, Long-Term PRMS Library Media/Technology Integration Specialist Substitute, effective October 3, 2016; and, Margaret Krohn, Washington Elementary Aide, effective date to October 26, 2016 and, the retirements of Terry Klug, PRMS Secretary, effective January 1, 2017; and, Marcy Barney, PRMS Secretary, effective January 1, 2017; the following donations: 4 hours of labor and use of paint sprayer from Chad Westbrook (Westbrook Painting) valued at \$500.00 for painting the ceiling in the School Forest museum; 10 backpacks, construction paper, crayons and glue from the Jordan & Erin McKeen family valued at \$90.00 for school supplies at Pine River School for Young Learners; transportation costs from the Friends of Maple Grove valued at \$134.14 for bussing Maple Grove School to the School Forest; cash from TB Scott Library Staff Members valued at \$100.00 for supporting the After-the-Bell program at PRMS; cash from Eagles Aerie 584 valued at \$100.00 for supporting the After-the-Bell program at PRMS; money from Jan & Marla Van Wie valued at \$25.00 for the PRMS Choir fundraiser; funds from Aimee Gennrich valued at \$50.00 for Mrs. Hoepfner's School Forest field trip in the spring; 4 gift certificates from Hugo's Pizza valued at \$76.00 for the Pine River School for Young Learner's family event; funds from Merrill Area School Employees valued at \$1,300.00 for the Jay Stadium renovations in memory of Lee Wardall from proceeds of the Labor Day T-shirt sale; 5 books from Tom & Judy Mueller valued at \$90.00 for the elementary school libraries; school supplies from The Wellness Center at Gress Chiropractic valued at \$200.00 for MAPS families in need; funds from Janet Wardall valued at \$1,000.00 for Jay Stadium renovations in memory of Lee Wardall; funds from Precision Laser Cutting valued at \$1,000.00 for Jay Stadium renovations; and, funds from the Sisters of Mercy of the Holy cross valued at \$100.00 for the Jay Stadium renovations. Motion carried unanimously with Ratliff abstaining from the September 19, 2016 minutes.

There were no comments from board members for future meetings.

Radio Schedule: Thursday, October 20, 2016 at 8:15 a.m. at WJMT Radio Station.

#### Future Meetings

- Special Board Meeting: Monday - October 24, 2016 @ 5:30 p.m. in the Board Room
- Facilities Committee Meeting: Wednesday - November 2, 2016 @ 3:30 p.m. at Jefferson Elementary School
- School Forest Advisory: Monday, November 7, 2016 @ 4:00 p.m. at the School Forest
- Finance/HR Committee Meeting: Wednesday - November 9, 2016 @ 5:00 p.m. in the Board Room
- PRSYL Policy Council: Tuesday, November 8, 2016 @5:30 p.m. at PRSYL
- Regular Board Meeting: Wednesday – November 16, 2016 @ 5:30 p.m. in the Board Room

President called for a motion to adjourn into executive (closed) session pursuant to Wisconsin Statutes under Sections 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and, (f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; and, 118.125 for the purpose of considering student Youth Options applications that may involve discussions of confidential student records, and to discuss other matters involving student records and personal histories that, if discussed in public, would likely have a substantial adverse effect on the reputations of the persons discussed. The purpose of closed session was to discuss the possible salary increase of the Human Resources Director; and, to discuss Youth Options applications. MOTION by Geiss, second by Volpe to adjourn into closed session. Motion carried unanimously on a roll call vote.

7:28 p.m. – 7 minute break.

MOTION by Proulx, second by Volpe to reconvene into open session. Motion carried unanimously on a roll call vote.

MOTION by Blake, second by Geiss to approve Youth Options for 11 students and 31 courses. Motion carried unanimously.

MOTION by Proulx, second by Geiss to adjourn at 8:49 p.m. Motion carried unanimously.

Kevin Blake  
Clerk

Tammy Woller  
Recorder